

# Ravenswood School

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Headteacher  
Mr. Mark Senior (BA Edu. NPQH)

13<sup>th</sup> November 2020

Re: Covid 19

Dear Parent /Carer,

On Tuesday 10<sup>th</sup> November I received the news that we had our first positive Covid 19 test for one of our pupils.

The school followed guidance for this eventuality and called Public Health England. We were passed onto Public Health England South West. Unfortunately, we were left on hold for over six hours. After several calls to Public Health and the Department of Education we finally had more information and guidance at 16.30 on Tuesday 10<sup>th</sup>.

We were instructed to isolate the class and transport of the confirmed case thankfully an action that I had already taken that morning. We were also instructed to isolate several other classes because we had three members of staff who were awaiting test results.

Staff at the school worked tirelessly late into evening on Tuesday to ensure that all pupils and staff, that had contact with the confirmed case, were notified. Also, those pupils and staff that may have come into contact with a possible case were identified, we then also notified other parents whose child were not affected via parent pay.

I know this late notification is not ideal, however the school acted as soon as we had the information, which ensured that pupils, families and staff remained safe.

I also understand the frustration of those who emailed me concerned about how pupils would cope with these further restrictions to life. Unfortunately, I can only follow the guidance given by Public Health South West.



We have reviewed our actions taken so we can respond as efficiently as possible if this happen again.

Please ensure as a matter of urgency that your parent pay accounts are active and up to date as this will be our first point of contact.

Rest assured the school will continue to follow its Covid risk assessment to keep pupils as safe as possible.

At the point of writing this letter we are still awaiting the results of one staff member and those pupils and staff that came into contact with our confirmed case remain in self-isolation.

Our thoughts are with this family and staff member and we wish them a very speedy recovery.

If you would like a further discussion about this matter please do call or email me.

Take care

Mark Senior

