



JOB DESCRIPTION

TITLE: FE tutor/class teacher **Salary Scale Allowance:** Unqualified Teacher Scale plus SEN Allowance

Job Purpose and Context

1. To promote and support the school in fulfilling its aims through rigorous self-evaluation and well-planned school improvement
2. To effectively fulfil all professional duties of a tutor/class teacher for p-16 pupils as set out in and School Teachers Pay and Conditions Document

Responsible to: Deputy Headteacher

Persons line managed by Postholder: Classroom Support Staff

Generic Responsibilities:

1. Demonstrating at all times a commitment to safeguarding of children through your duty of care and your application in following school and North Somerset procedures.
2. Demonstrating in daily routines good knowledge and understanding of the structure and balance of the Scheme of Work for the class and applying and reviewing this to curriculum planning and delivery.
3. Effectively planning teaching to achieve progression in pupils' learning by taking account of their individual needs and interests when identifying learning outcomes, content and teaching methods.
4. Providing clear structures for lessons, and for sequences of lessons, in the short, medium and longer term, which maintain pace, motivation and challenge for pupils.
5. Implementing effective use of formative, summative and ipsative assessment information on pupils' attainment, abilities and progress in planning for their learning.
6. Setting high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships. Follow guidance from the Behaviour Support team as appropriate.
7. Demonstrate understanding of professional responsibilities to school policies and practices.
8. Effectively planning opportunities which will contribute to pupils' personal, spiritual, moral, social and cultural development.
9. Evaluating your own performance accurately and using it together with feedback from other sources to improve your effectiveness with regard to the changing needs of the school and individual pupils.
10. Co-operate in performance management procedures, maintaining a CPD record and pro-actively seeking to improve your own and others performance according to the school improvement priorities.
11. Organise and manage a cheerful, well organised, orderly and stimulating learning environment.
12. Develop and maintain effective links with a range of multi-disciplinary professionals in order to facilitate that childrens' needs are met.
13. Hold high expectations of pupils throughout the school day (within and between lessons) and involve the pupils, in reviewing their performance in achieving these.

Undertake any professional duties as reasonably determined by the Headteacher.