

# Ravenswood School Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Katie Barnes, Deputy Headteacher

Telephone: 01275 854134 Email: kbarnes@ravenswoodonline.org.uk

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	Parents Evening Employer or work place visit	Assembly/Time to Talk opportunities Career Pathway Week	Parents Evening
<b>Year 8</b>	Parents Evening Employer or work place visit	Assembly/Time to Talk opportunities Career Pathway Week	Parents Evening

	Autumn Term	Spring Term	Summer Term
<b>Year 9</b>	Parents Evening	Assembly/Time to Talk opportunities Career Pathway Week	Enterprise Projects Parents Evening
<b>Year 10</b>	Parents Evening Weekly careers lessons Enterprise options	Assembly/Time to Talk opportunities Weekly careers lessons Enterprise options Career Pathway Week	Parents Evening Weekly careers lessons Employer or work place visit Enterprise options
<b>Year 11</b>	Parents Evening Work Place Visits Enterprise options	Assembly/Time to Talk opportunities Work Place Visits Enterprise options Career Pathway Week	Parents Evening Work Place Visits Enterprise options
<b>Year 12</b>	Employability Modules Parents Evening Enterprise options	Assembly/Time to Talk opportunities WEX placements Enterprise Projects Enterprise options	Employability Module Parents Evening Enterprise options
<b>Year 13</b>	Employability Modules Parents Evening Enterprise options	Assembly/Time to Talk opportunities WEX placements Enterprise projects Enterprise options	Employability Module Parents Evening Enterprise options

Please speak to the designated contact to identify the most suitable opportunity for you.

The school policy on safeguarding <http://www.ravenswoodschool.org.uk/school-organisation/school-policies.html> sets out the school's approach to allowing providers into school as visitors to talk to our students.

## Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the designated contact.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre within the Post 16 department. The Resource Centre is available to all students at lunch and break times.

## History of document

Issue No.	Author	Date Reviewed	Approved by Governors	Comments
1.	School	January 2018	Pupil Committee 24.01.18	
2.	School	July 2019	Pupil Committee 03.07.19	